



S. No. 361.../Rec./Admn/2023

Bilaspur, Date-

20 FEB 2023

To

**Sasmita Patel**

Quarter No.40 (45-quarter area ) Andrews palli, Santiniketan  
Bolpur West Bengal 731235 India

Ref:- Your Application for the post of **Associate Professor in the Department of Social Work** against Advt. No.3310/Rec/Admn/2021 dated 24-08-2021 and interviews conducted on 21-09-2022.

Consequent upon the failure in joining by the Selected candidate and your name being the first in order of merit of waitlisted candidate as recommended by the Selection Committee, the competent officer of the University has been please to appoint you as **Associate Professor in the Department of Social Work** in the Guru Ghasidas Vishwavidyalaya, Bilaspur (CG) on the terms mentioned below:

1. Grade : level 13A (Rs. 1,31,400 - 2,17,100/-)
2. Salary : As per rules
3. DA : As per rules
4. Other allowances, if any : As per rules
5. Age of superannuation : As per rules
6. Category : OBC
7. Your appointment is on probation for one year, which may, if needed, be extended to another year. The services of the appointee may be terminated if found unsatisfactory during the probation period. The decision of the University in this regard shall be final.
8. You will be assigned university duties over and above your own and other official activities as and when needed by the competent authority.
9. The terms of the appointment and service conditions etc. are subject to the University Act, Statutes, Ordinances, Rules and Regulations applicable from time to time.
10. If it is found, at any point of time that the material facts has/have been hidden about the conduct or eligibility to the post, your services may be terminated on this ground alone without serving any prior notice.
11. The new entrants will be governed under New Pension Scheme of GOI/UGC.
12. The appointment is subject to the verification of testimonials and if the verification reveals that the claim of the candidates is fake/false, the appointment order shall be treated as cancelled and the services will be terminated forthwith without assigning any further reasons and without prejudice to such further actions as may be taken as per rules.

*Handwritten signature*

Please bring with you the following in original along with a set of Xerox copies duly attested:

- a. The High School Certificate or equivalent in proof of your date of birth / age.
- b. Certificates and Mark-Sheets of educational qualifications.
- c. Experience certificate as claimed at the time of application
- d. Certificate of medical fitness.
- e. Character Certificate from a Gazetted Officer, and
- f. Caste Certificate and latest EWS or OBC (non creamy layer) certificate (if applicable)
- g. Form – 16 of last three years

If you are already in service, please bring the following original certificates from your present employer:

- a. Relieving Order.
- b. Last Pay Certificate
- c. Character Certificate.

**If you fail to produce the above referred certificates, this appointment order shall be treated as cancelled.**

If you accept the offer on the terms stated above, you are requested to submit your acceptance and report for duty within one month from the date of issue of this letter.

**Note: In case staff quarters are available and allotted to an appointee, he/she will be required to stay in the staff quarters.**

By order,

  
Registrar (Acting)

Endt No. 362/Rec./Admn/2023

Bilaspur Date-.....

**20 FEB 2023**

Copy to:

1. PS to Vice-Chancellor, Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) for information.
2. The Dean, School of Studies in Social Science, Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) for information.
3. The Head, Department of Social Work, Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) for information & necessary action.
4. Finance Officer/ Internal Audit Section, Guru Ghasidas Vishwavidyalaya, Bilaspur for information and necessary action.
5. All the Deans, all Schools of Studies/All Heads of the Departments Guru Ghasidas Vishwavidyalaya, Bilaspur (CG) for information.
6. Deputy Registrar (Development), Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) for information.
7. Deputy Registrar (Academic), Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) for information.
8. Section Officer (Teaching Cell), Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) for information.

  
Assistant Registrar (Admn.)